

**ADIRONDACK CENTRAL SCHOOL
BOONVILLE ELEMENTARY
BOONVILLE, NY 13309**

REGULAR BOARD MEETING MINUTES – January 14, 2020

MEMBERS PRESENT	OTHERS PRESENT
Michael Kramer - President Almanda Sturtevant – Vice President Bruce Brach Mark Emery Doug Muha	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Jill-Rowlands Will, MS Principal; Jill Schafer, WL Principal; Wendy Keehfus-Jones, BE Principal; Linda Guernsey, Director of Curriculum/Data; Wendy Foye, Director of Special Ed; Cameron Teachout, Director of Facilities III; Cynthia Lauzon, Athletic Director;
<u>MEMBERS EXCUSED:</u> John Abdo Richard Gallo	Marie Yager, Nick Palczak, Aaron Browka, Richard Chrisman-ATA, Gretchen Schlicht, Ryan O’Neil

At 6:31 p.m. Mr. Kramer, Board President, called the meeting to order.

Mr. Muha moved and Mr. Emery seconded; carried 5-0; to go into executive session to discuss the employment history of particular personnel. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 6:59 p.m. Mr. Muha moved and Mr. Emery seconded, carried 5-0; to go to regular session.

At 7:03 p.m. Mr. Kramer led the recitation of the pledge of allegiance.

PRESIDENT’S MOMENT:

Mr. Kramer apologized for not wearing his green and white. Thank you to each building for giving to the community at this much needed time. A nice gesture that Boonville Elementary was opened the day after the fire for those affected. The community will continue to move forward.

PRESENTATIONS:

Flipped Classroom - Mr. Wiedrick -6th grade Math teacher

Mr. Wiedrick described what a flipped classroom is:

- He uploads videos for students to watch on their chrome books containing instructions on lessons, review of lessons, and homework.
- Students come into class having been “briefed” on the lessons from the videos and know what they are about, giving more time in class this way.
- Students think of questions beforehand to ask the teacher that can be answered during class.
- Videos can be watched at the student’s pace, they have control (rewind, pause, etc.). Students can advance on their own, teacher is the facilitator.
- Videos are a good review and keep those that are absent informed.
- Students are learning something outside of class.

Mr. Wiedrick stated he has been teaching a flipped classroom for about 4 years now. Parents have commented to him they know what their child is doing in class by watching the videos.

Programs – Mrs. Guernsey – Curriculum Coordinator - spoke to the Board about the Elementary Curriculum, ELA & Math programs. Current programs were purchased in 2012-2013 at the start of Common Core. These programs have become obsolete, are being phased out and are no longer supported online. Our district is 6-7 years into Common Core and NY is jumping onto the NextGen Standards. She and teachers are looking at the NextGen Standards. Looking at what will be viable throughout the district to unify curriculum and what aligns with the new standards. Mrs. Guernsey handed out a chart to Board members showing the suggested programs, status reports of each program and a timeline of when a decision on a program would be made.

Adirondack Athletics Hall of Fame – Mr. Palczak started off by thanking the Board for their support with Quiz Bowl and basketball. He spoke to the Board about how he and Mr. Fauvelle have wanted, for some time, to start an Adirondack Athletics Hall of Fame. Plan is to be ready for this October’s Green & White Weekend to bring the community and families of the inductees together. They would like to have an area in the high school for the Hall of Fame. This would be done under the umbrella of the Booster Club. The Booster Club and Athletic Association are all on Board. By-Laws have been developed. Nomination form is being constructed. They are reaching out to community members and former coaches. It will be a great thing for the community.

Budget:

Mrs. Cihocki went over the 2020-2021 Budget Conversion with the Board. This budget is broken out by building which is different from previous year budgets. She talked about projected enrollment and referred to the enrollment chart which is projected out to 2023-2024 showing a decline, down to 1100 students from 1148 students in 2019-2020. For the Transportation Budget, to keep with the bus purchasing cycle, would like to purchase three large buses. The Buildings & Grounds Budget includes trade-in of two tractors for a skid steer for purposes to include snow removal, also the purchase of a scrubber and mop for the HS/MS complex.

PUBLIC FORUM:

No one for public forum.

ADMINISTRATOR REPORTS:

Mrs. Smith – High School Principal:

- Congratulations to Mrs. Sweeney and the AG Program for receiving a \$2000 grant.
- Regents are coming up next week.
- Thank you to the HS and District wide for all the support shown for those affected by the fire.
- A vaping presentation will be held for the community in the HS auditorium on January 16th.

Mrs. Rowlands-Will – Middle School Principal:

- A Peer Mentoring Program has started focusing on group relationships at the middle school/elementary level.
- National Jr. Honor Society will be sponsoring the Circus in February.
- Also National Jr. Honor Society collected 660 food donations that were taken to Mathews Place.
- 5th and 6th grade students who participated in “Thanksgiving Day” were given a Joe Griffo certificate.

Mrs. Schafer – West Leyden Elementary Principal:

- Students held a food/toiletry driver, 360 items were donated to a food pantry.
- In Technology, CBT webinar was completed in anticipation of CBT testing coming up.
- Officially have received SmartSchools money.
- In January and February the NYSCATE group will be holding “Tech Talk”, various activities for staff.

Mrs. Keehfus-Jones – Boonville Elementary Principal:

- Grade level meetings have been held with AIS to evaluate students.
- Personally would like to thank Mrs. Pfeiffer (cook), Mr. Rounds (Custodian), Ms. Claflin (Counselor) and Mr. Adams (Computer Specialist) for coming in the morning after the fire.
- Google Poster – Doodle for Google Contest – “I Show Kindness By”. Students will be participating and hopefully will be selected.

Mrs. Guernsey – Director of Curriculum, Instruction Assessment & Data:

- At NYSSBA in October attended a workshop called Restorative Practice which aligns with social and emotional wellness. BOCES offered training here on January 7th, will have 2nd day on January 17th.
- STAR winter assessment allows us to gather growth data.
- CAT/Goals committees to meet. Presentations on STAR/AIS, teacher feedback and ideas to share.

Mrs. Foye – CSE Director:

- Rebecca Houser, Spec. Ed. teacher in the HS/MS held CPI Non-Violent training which got very positive feedback.
- Castle Learning to assist students with disabilities, provide use of software.
- 1:1 Regulations updates – cyber security response plan.

Ms. Lauzon – Athletic Director:

- Officials Appreciation Week– we try to support the ones we do have as there is a shortage. They will be recognized at our games this week.
- Nordic Ski team is having a hard time getting out due to mother-nature not cooperating.
- School response has been great to help out those affected by the fire.

Mr. Teachout – Director of Facilities III:

- 6-month asbestos survey completed, good result.
- Time for next round of BOCES bids, looking at savings on change up of chemicals.
- Meeting coming up on capital project updates.

Mr. Roberts – Asst. High School Principal:

- Senior Business students traveled to Syracuse to learn about hospitality careers.
- Guidance Department has received PSAT exams results which are being distributed.
- Thank you to Mr. Kramer for helping us with our back order of Epi-Pens.

Mr. Maneen – Transportation Supervisor:

No report.

CONSENT AGENDA:

Mrs. Sturtevant moved and Mr. Muha seconded, carried 5-0; the Board approved the following by a consensus motion:

Minutes:

December 10, 2019 Regular Meeting.

Substitutes:

- >> Max Dorrity – Substitute Teacher Aide
 - >> Melinda Persons – Substitute Food Service Helper, School Monitor
 - >> Gloria Stocklosa - Substitute Food Service Helper, School Monitor, Office Specialist I
 - >> Rachel Leach – Substitute Teacher
 - >> Dona Beyel - Tutor
- **pending background clearance**

Building Use:

Boy Scout Troop 13 to use the pool	1/14, 1/21, 1/28, 2/4, 2/11, 2/25
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Field Trips:

FFA members to Fonda-Fultonville School	2/1/2020
Quiz Bowl students to Geneva	2/8/2020

REGULAR AGENDA:

Mr. Kramer moved and Mr. Muha seconded, carried 5-0; the Board approved the following:

Probationary Teacher Termination:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following resolution:

IT IS RESOLVED, that upon the recommendation of the Superintendent of Schools, and review of the relevant circumstances, the Board hereby votes to terminate the probationary employment of teacher Aaron Browka, effective February 14, 2020. The Superintendent shall promptly notify the employee of this decision.

Poll Vote: Mr. Brach, Mr. Emery, Mr. Kramer, Mrs. Sturtevant, Mr. Muha: 5-Yes, 0-No; 2-Absent

Mr. Brach moved and Mr. Emery seconded, carried 5-0; the Board approved the following:

Coaches and Volunteers:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the following coaches and scorekeepers:

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|--|------------------------------------|
| MOD Co-Ed Track – Bill Engelbrecht | Scorekeepers: MOD Basketball |
| MOD Co-Ed Track Asst. - Richard Chrisman | Lynn Ventiquattro Rachael Fauvelle |
| MOD Basketball Volunteer – Nick Palczak | Jess Ventiquattro |

Transportation Request:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the transportation request from the Boonville VFW Post to use one bus and driver to take approximately 25 members to a Utica Comets hockey game at the Adirondack Center in Utica on Sunday, March 22, 2020. They are aware they are responsible for the cost of mileage and the bus driver.

Surplus Equipment/Textbooks:

Resolved that, upon the recommendation of the Superintendent, the Board declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion

Budget Transfers:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the budget transfers for November and December 2019.

Committee on Special Education:

Resolved that, upon the recommendation of the Committee on Special Education, approval was granted for placement of students.

Joint Agreement with BOCES:

Mr. Brach moved and Mr. Muha seconded, carried 5-0; the Board agreed to enter into the joint agreement with BOCES as below:

Resolved that, the Board of Education approve the Component School District Board Resolution Approving Joint Agreement with BOCES:

RESOLUTION OF THE BOARD OF EDUCATION OF THE ADIRONDACK CENTRAL SCHOOL DISTRICT (THE “SCHOOL DISTRICT”), ADOPTED JANUARY 14, 2020, AUTHORIZING THE SCHOOL DISTRICT TO ENTER INTO A JOINT AGREEMENT WITH THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES FOR THE SOLE SUPERVISORY DISTRICT OF JEFFERSON, LEWIS, HAMILTON, HERKIMER AND ONEIDA COUNTIES, NEW YORK (“BOCES”), AND THE OTHER COMPONENT SCHOOL DISTRICTS OF BOCES, FOR THE ACQUISITION, CONSTRUCTION AND RENOVATION OF FACILITIES TO HOUSE SERVICES PROVIDED BY BOCES PURSUANT TO SECTION 1950 OF THE EDUCATION LAW AND FOR THE ALLOCATION OF THE COSTS THEREOF AMONG THE COMPONENT SCHOOL DISTRICTS OF BOCES.

WHEREAS, pursuant to the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), on December 20, 2017, the Board of Cooperative Educational Services for the Sole Supervisory District of Jefferson, Lewis, Hamilton, Herkimer and Oneida Counties, New York (“BOCES”) duly determined that the Project, hereinafter defined, constitutes a Type II Action under SEQRA which will not have a significant impact on the environment and the Project is not subject to any further environmental review under SEQRA;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION of the Adirondack Central School District (the “School District”) (by a vote of not less than a majority of all Board members) as follows:

Section 1. The School District is hereby authorized to enter into a Joint Agreement by and among BOCES and the eighteen (18) component school districts of BOCES (the “Component School Districts”), in substantially the form attached hereto as Exhibit A, which provides for (1) the acquisition, at no additional cost to BOCES, of the facility now known as the Boak Education Center and previously known as St. Peter’s Catholic School, located at 5437 Shady Avenue, Lowville, New York, and (2) the renovation, reconstruction, refurbishing and altering the Boak Education Center, the Bohlen Technical Center, the A.C.E.S./Adult Learning Center and the Sackett Technical Center including, but not limited to, the replacement of deteriorated roofing and windows, the replacement of outdated/malfunctioning HVAC systems, asbestos abatement, accessibility upgrades to meet the requirements of the Americans with Disabilities Act, as well as BOCES-wide upgrades to the facilities above and the BOCES Administration and PES Buildings in Watertown and the Adult Education building in Glenfield, including but not limited to existing fire alarm systems and security features, as well as site improvements such as parking lot resurfacing, sidewalk and curbing improvements and associated drainage work, and the acquisition of furnishings, equipment, machinery, apparatus, and incidental improvements in connection therewith (the “Project”). Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of the Project, and (ii) provides for an allocation and apportionment of said costs among the Component School Districts, including the Adirondack Central School District, on the equitable basis set forth in said Joint Agreement, and further sets forth the portion of the costs, and the schedule of payment of said costs by each Component School District, including the Adirondack Central School District.

Section 2. The President of the Board of Education, and in his/her absence the Vice President of the Board of Education, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the School District.

Section 3. The School District hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of said Joint Agreement.

Section 4. This resolution shall take effect immediately.

Poll Vote: Mr. Brach, Mr. Emery, Mr. Kramer, Mrs. Sturtevant, Mr. Muha. 5 -Yes, 0 - No, 2 - Absent

Mr. Brach moved and Mrs. Sturtevant seconded, carried 5-0; the Board adopted the Bond Resolution below:

Bond Resolution:

Resolved that the Board of Education adopt the following Bond Resolution:

WHEREAS, the Jefferson-Lewis-Hamilton-Herkimer-Oneida Counties Board of Cooperative Educational Services (“BOCES”) has heretofore been created and the Adirondack Central School District (the “District”) is a component district thereof; and

WHEREAS, BOCES is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the “Regulations”); and

WHEREAS, BOCES, as lead agency, reviewed the impact of the Project, as defined below, upon the environment and by resolution adopted December 20, 2017 determined that the Project is a Type II Action under SEQRA which will not have a significant impact on the environment and the Project is not subject to any further environmental review under SEQRA.

WHEREAS, the qualified voters of BOCES at a special meeting duly called and held on March 7, 2018 did vote and adopt the following proposition:

Shall the Jefferson-Lewis-Hamilton-Herkimer-Oneida Counties Board of Cooperative Educational Services (“BOCES”), be authorized to undertake a capital project consisting of (1) the acquisition, at no additional cost to BOCES, of the facility now known as the Boak Education Center and previously known as St. Peter’s Catholic School, located at 5437 Shady Avenue, Lowville, New York, and (2) the renovation, reconstruction, refurbishing and altering the Boak Education Center, the Bohlen Technical Center, the A.C.E.S./Adult Learning Center and the Sackett Technical Center including, but not limited to, the replacement of deteriorated roofing and windows, the replacement of outdated/malfunctioning HVAC systems, electrical and plumbing system upgrades, main entrance upgrades, temperature control upgrades, flooring and ceiling replacement, the replacement of deteriorated/damaged entry and classroom doors and associated hardware, reconstruction of building facades, clock and PA system upgrades, lighting system upgrades, asbestos abatement, accessibility upgrades to meet the requirements of the Americans with Disabilities Act, as well as BOCES-wide upgrades to the facilities above and the BOCES

Administration and PES Buildings in Watertown and the Adult Education building in Glenfield, including but not limited to existing fire alarm systems and security features, as well as site improvements such as parking lot resurfacing, sidewalk and curbing improvements and associated drainage work, and the acquisition of furnishings, equipment, machinery, apparatus, and incidental improvements in connection therewith (collectively the “Project”); and

WHEREAS, BOCES entered into an agreement by and between BOCES and each of the component school districts of BOCES (the “Joint Agreement”) providing for the construction, allocation and apportionment of the cost of the Project among such component school districts, the payment by each such component school district of its respective share to BOCES and other matters incidental thereto; and

WHEREAS, the District by resolution adopted January 14, 2020 approved the Joint Agreement; and

WHEREAS, pursuant to the Joint Agreement, the amount payable by the District to BOCES in connection with the Project is \$1,100,381.00.

WHEREAS, the District intends hereby to authorize (but not require) the issuance of indebtedness to finance the District’s allocable share of the cost of the Project in accordance with Section 1950(14) of the Education Law; and

NOW, THEREFORE BE IT RESOLVED, ON JANUARY 14, 2020, BY THE BOARD OF EDUCATION OF THE DISTRICT, AS FOLLOWS:

Section 1. The District is hereby authorized to pay BOCES \$1,100,381.00 and said amount is hereby appropriated therefore. The estimated total cost of the District’s allocable share of the Project, including preliminary costs and costs incidental thereto and the financing thereof, is \$1,100,381.00 and the plan of financing includes the issuance of serial bonds in the aggregate principal amount not to exceed \$1,100,381.00, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of the bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source. It is hereby determined that the requirements of SEQRA have been met.

Section 2. Bonds and bond anticipation notes of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the “Local Finance Law”), in a principal amount not to exceed \$1,100,381.00 to finance said payment to BOCES.

Section 3. The following additional matters are hereby determined and declared:

- (a) Under Section 1950(14)(b) of the Education Law, the period of probable usefulness of the Project is thirty (30) years;
- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution;
- (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years;

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District’s General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District’s “official intent” within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year. Such debt service payments may be made in substantially level or declining amounts as may be authorized by law.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. As permitted by Section 56.00 of the Local Finance Law, the power to issue and sell the bonds and any notes issued in anticipation thereof, including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Trespasz & Marquardt, LLP is appointed bond counsel to the District for the obligations authorized herein.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

Poll Vote: Mr. Brach, Mr. Emery, Mr. Kramer, Mrs. Sturtevant, Mr. Muha. 5 Yes, 0 No, 2 Absent

INFORMATION AND DISCUSSION {Enclosures}:

- **Policies: 1st Reading:**
 - Sexual Harassment in the Workplace, 6121 –**Mr. Brach moved and Mr. Emery seconded, carried 5-0; the Board adopted the policy.**
 - Student Voter Registration and Pre-Registration, 7470 – **bring back for a 2nd reading.**
- Warrants:
 - General Fund Warrant #8
 - Lunch Fund Warrant #6
 - Special Aid Warrant #4
 - Capital Fund Warrant #6
 - Trust Agency Warrant #6
 - TE Warrant #6
- Receipts:
 - General Cash Receipts #6
 - Lunch Fund Receipts #6
 - Special Aid Receipts #4
 - Capital Fund Receipts #6
 - Trust Agency Receipts#6
 - TE Receipts #6
- Treasurer’s Report – November 30, 2019

HANDOUTS:

- District Calendar for month of January 2020
- Enrollment Figures as of January 2, 2020
- Claims Auditor Report – December 2019
- Conferences Approved by Superintendent
- Conference Reports - NYS AHPERD Conference – *F. Birchenough, J. Cosser, P. Puleo, M. Santa Maria*
 NYSCATE Conference – *M. Zeigler, C. Leichty, D. Krutz*
 CI Liftoff Workshop – *S. Nieman, S. Barlow*

Mr. Brach asked about district goals and making it a habitual practice to discuss them.

At 9:18 p.m. Mr. Muha moved and Mr. Emery seconded, carried 5-0; the Board adjourned to the Work Session to be held on Wednesday, January 15, 2020 in the District Office at 5:00 p.m.

Michelle Freeman, District Clerk

Edward S. Niznik, Clerk Pro-Tem